

# First Care Education Center, LLC.

## Student Registration Information

First Care Education Center, LLC. Student Registration Information		
Please Print Legibly:		
First Name	MI	Last Name
ADDRESS		
CITY	STATE	ZIP
DATE OF BIRTH (MM/DD/YEAR)	HOME PHONE	CELL PHONE
PRIMARY EMAIL ADDRESS		
EDUCATIONAL PROGRAM THAT I AM ENROLLING IN (PLEASE CHECK THE CORRECT BOX):		
<input type="checkbox"/> EMERGENCY MEDICAL RESPONDER <input type="checkbox"/> EMERGENCY MEDICAL TECHNICIAN <input type="checkbox"/> ADVANCED EMERGENCY MEDICAL TECHNICIAN		
THE FOLLOWING STATEMENTS MUST BE ANSWERED HONESTLY PRIOR TO REGISTRATION IN THIS CLASS. If you answer yes to questions one through fifteen, provide a detailed explanation on the attachment to this form. The information must be legible. Answer "NO" if pardoned or if the conviction has been expunged, sealed, or set aside.		
Yes	No	STATEMENT
		1. Have you been treated for alcoholism in the past ten years or ever been involuntarily committed as an alcoholic?
		2. Have you had two or more alcohol-related convictions within the past ten years?
		3. Have you ever been convicted of perjury?
		4. Are you currently the subject of either a criminal or civil restraining order?
		5. Are you under indictment or information in any court for felony, or any other crime, for which the judge could imprison you for more than one year?
		6. Have you been convicted in any court of a felony, or attempt or conspiracy to commit a felony or any other crime for which the judge could have imprisoned you for more than one year, even if you received a shorter sentence including probation?
		7. Are you an unlawful user of, or addicted to, marijuana, or any depressant, stimulant, or narcotic drug, or any other controlled substance?
		8. Have you ever been convicted for any crime of domestic violence or violence against any other individuals?
		9. Are you a fugitive from justice?
		10. Are you a current citizen or registered citizen of the United States of America?
By signing below, you attest that all of the information on this form is correct.		
Signature of Student		Date:

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### First Care Education Center, LLC. Student Registration Information

Please Print Legibly:

First Name

MI

Last Name

On this attachment, please leave a detailed information statement for all "Yes" answers found on the First Care Education Center, LLC. Student Registration Form.

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## Student Registration Information

<b>FIRST CARE EDUCATION CENTER, LLC. EMS Student Acknowledgement and Understanding</b>
I understand that these are my responsibilities in participation of the EMS program of which I am enrolled:
I understand that this course is a lot of work. I must keep up with the work in order to reach my goal because the end result of my work is worth it.
I understand that I must read the appropriate chapter and complete ANY study questions before every lecture.
I understand that "I don't have time" is not a valid excuse.
I understand that I may have to put certain portions of my personal life on hold during this course of study.
I understand that the instructors have a personal life, are not my "buddies" on any social networking sites and I will not send the instructors "friend" request.
I understand that failure to turn in required paperwork, documents and forms in a timely manner will result in a delay in taking further part in the EMS program, until paperwork, documents and forms are turned in.
I understand that I must bring my textbook and note taking supplies to every class session.
I understand that <u>I and only I</u> am responsible for my actions or inactions. Blaming others will not make my situation any better.
I understand that if I decide this class is not for me, I must take the responsibility to withdraw from the class.
I understand that I must contact the instructor if I am unable to make class for any reason. Failure to do so will result in an unexcused absence and may result in me being removed from the class.
I understand that on each assignment I have an "A" and must earn an "F".
I understand that the following violations of policies and expectations may lead to disciplinary actions or even expulsion from the EMS program of which I am enrolled.
Fraudulent completion of classroom/lab/clinical assignments to include falsification of classroom work, patient care reports, and/or lab/skills/clinical/intern documentation.
Failure to complete and/or submit academic, skills, lab, clinical or intern documentation.
Consistently sleeping while in class, labs and/or while at clinical sites.
Cheating on academic examinations, test and quizzes.
Reporting to class, labs, or clinical sites under the suspected influence of alcohol or illegal substances. Reporting to class, labs, or clinical sites in the possession of alcohol or any illegal substance. The right of the clinical coordinator and/or program director dictates that they may intervene, have the student tested (at the cost of the student) and may result in the dismissal of the student from the program.
Use of alcohol or illegal substances while on school grounds, lab and clinical locations, hospital property, or any academic or clinical assignments or scheduled events.
Unable to pass a background check or a random drug screen if required for the program, or suspicion of use of illegal substances while enrolled in the EMS/Paramedicine program.
Leaving any classroom, lab assignment area, or clinical site without gaining the permission of the Clinical Instructor/Preceptor, or either the Clinical Coordinator or Program Director in the absence of the assigned program official.
Theft of First Care Education Center, LLC., Hospital Clinical Site, EMS Clinical Site or any other clinical site's property.
Theft of any patient, student, clinical site employee or anyone's property that is not deemed yours.
Willful destruction of First Care Education Center, LLC., Hospital Clinical Site, EMS Clinical Site or any other clinical site's property or any individual's property while representing First Care Education Center, LLC..
Conviction of a felony.
Arrest and conviction with illegal use, possession or distribution of illegal substances.
Willful insubordination to include refusal to perform a reasonable assigned task or obey instructions as directed by clinical instructor/preceptor.
Negligence or deliberate oral or physical abuse in relation to care and treatment of patients, interaction with family members, guest, students or employees.
Breach of confidential information.

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Falsification of any official Columbus Technical College, other College's, hospital or clinical site or lab records. (This is not limited to but to include college records, hospital records, patient care reports, lab skill sheets or any other documentation required within the EMS/Paramedicine program.	
Immoral or lewd conduct in the classroom, on Columbus Technical College's campus, at Clinical or Hospital sites, property, or any scheduled events while representing Columbus Technical College.	
Possession of firearms or weapons on school, hospital or clinical sites where it is against policies of that organization to have a firearm in possession.	
Smoking on First Care Education Center, LLC. grounds other than approved smoking areas, Hospital and EMS clinical locations (Even in one's car).	
I understand that the violations of the following rules are considered in a range of less serious to more serious in nature. However, depending on the severity of the offense or multiple offenses, the progressive discipline process may be omitted and suspension or termination from the EMS program may be immediate. The range of discipline for the following will be written documentation reprimand, suspension and/or dismissal.	
Consistent failure to report for class, lab sessions or scheduled clinical rotations on time as scheduled.	
Failure to report illness to school the directly effects the students attendance, clinical/lab performance, or safety of faculty, staff, student, or patients.	
Failure to report to a clinical assignment without prior notice to Instructors or Staff.	
Multiple excessive absences.	
Excessive tardiness (over 3 times per class session). Tardy as defined as entering the classroom beyond scheduled duty time or start of class/lab/clinical rotation must be advised of tardiness in a minimum of 30 minutes prior to arrival (clinical tardiness is evaluated on and individual basis).	
Sleeping in class, labs or at clinical sites.	
Continued late completion and/or submission of academic and/or clinical assignments.	
Loitering in non-assigned areas at any clinical assignment.	
Eating, drinking, and chewing gum in non-designated areas.	
Horseplay or any intentionally unsafe actions and unprofessional conduct or behavior in and around the classroom, labs, patient care areas or at clinical rotation sites.	
Use or excessive use of hospital or clinical site telephones, computers, or equipment for personal calls or personal use.	
Inappropriate reporting to a clinical site or academic assignment: <ul style="list-style-type: none"> <li>- If in improper attire, appearance or in breach of the grooming policy, the student will be requested to leave the premises or clinical site.</li> <li>- Attire and presentation are to include but not limited to uniforms, shoes, lab coats, hosiery, hair, fingernails, jewelry, and all other areas described in the grooming policy in the Columbus Technical College and EMS Paramedicine Program's Student Hand Book.</li> </ul>	
Continued violation of dress code policy will result in dismissal.	
Continued documented unsatisfactory attitude or unprofessional behavior will result in dismissal.	
Signature of Student	Date
Printed Name of Student	
Signature of Instructor or Program Director	Date
Printed Name of Instructor or Program Director	

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## Student Registration Information

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### Program Progression and Successful Completion of EMS Programs

Students must maintain a greater than 2.0 cumulative overall GPA and must pass each program class in sequence (unless otherwise scheduled) with a grade of 70% cumulative or greater to pass each course within the EMS / Paramedicine Program.

***Successful completion of EMS program courses with a minimum cumulative score of 70% is required for the student to continue to progress to subsequent EMS courses and Graduation from the EMS Programs.***

Students are required to maintain a minimum overall GPA of 2.0 while enrolled in the EMS program. Any student falling below an overall GPA of 2.0 during enrollment in the EMS program will be dropped from the program.

It is imperative that students demonstrate mastery of the material to the established minimum criteria before being allowed to advance to additional material/skills within the program.

### Unsatisfactory Progress

Students who display and/or are demonstrating unsatisfactory progress in one or more of the cognitive, affective, and psychomotor learning domains shall be required to participate in a conference(s) and/or may be placed on academic warning, probation, academic suspension and/or administratively withdrawal from the course(s) or program.

- ◆ Conference: A conference will be held for failure to transfer classroom knowledge to the patient care setting, adhere to healthcare facility policy, or follow generally accepted rules of personal cleanliness, professional ethics, and judgment at the expected level. An instructor will confer with the student and discuss the reasons for, and means of, correcting the cause for the conference. If satisfactory progress is not made following the issuance of conference reports, the student will be required to meet with the program director.

I, \_\_\_\_\_, as a student in First Care Education  
(Student's Printed Name)

Center, LLC. EMS Program, sign in agreement and understand of my requirements and responsibilities related to academic, lab, and clinical expectations. I will adhere to these requirements set forth by the First Care Education Center's EMS Program.

\_\_\_\_\_  
Student's Signature:

\_\_\_\_\_  
Date:

\_\_\_\_\_  
Instructor's Signature:

\_\_\_\_\_  
Date:

# First Care Education Center, LLC.

## Student Registration Information

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THIS FORM LEFT INTENTIONALLY BLANK

# First Care Education Center, LLC.

## Student Registration Information

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### Registration and Student Clinical Handbook Acknowledgement Form

I have read, reviewed, and understood the contents of the First Care Education Center, LLC.'s Student Handbook. I agree to follow all policies, procedures, and/or program requirements outlined in the student handbook. I understand that failure to do so may result in disciplinary action and may also result in dismissal from the First Care Education Center, LLC., Program for which I am enrolled.

I have read and reviewed all registration documentation and have answered honestly to all questions asked. I understand my role as a student in this program.

You must acknowledge this to continue in participation of the EMS program.

Student Printed Name: \_\_\_\_\_ Date \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date \_\_\_\_\_

Instructor Signature: \_\_\_\_\_ Date \_\_\_\_\_

Instructor Printed Name: \_\_\_\_\_ Date \_\_\_\_\_